



**BCU COACHING OPERATIONS GROUP MEETING (COG 1)**

**7 SEPTEMBER 2010**

**BINGHAM NOTTINGHAM**

**PRESENT:**

Graham Lyon	-	Acting Chair
Nigel Midgley	-	Canoe Wales
Andy Murray	-	Scottish Canoe Association
Lara Tipper	-	Canoe England
Andy Maddock	-	GB Canoeing
Paul Harrington	-	Canoe Association Northern Ireland

**IN ATTENDANCE:**

Mike Devlin	-	UK Director of Coaching
Maria Winfield	-	Senior Coaching Secretary

**1. CHAIRMANS WELCOME & INTRODUCTIONS**

Graham welcomed everyone to the first of the new BCU Coaching Operations Group (COG) meeting and thanked them for their attendance. He confirmed that at the behest of the Coaching Strategy Group (CSG) that he would be the 'acting chairman' of the committee pending the appointment of a permanent Chair. The appointment of a new chair would be initiated via the CSG committee as soon as possible.

**2. REFLECTIONS FROM NATIONAL ASSOCIATIONS**

It was generally felt that Home Nation Coaching Committees felt frustrated at the delay and length of time taken to establish this group but were now eager to re-establish a COG work programme. It was noted however that it would be necessary to pick up on outstanding development / administration issues that remained unresolved.

It was noted from Canoe Wales that there remained concern over the time and cost of entry level activity. On this it was noted that the BCU Board, through the recent Coaching Governance Review, had tasked CSG to review these issues against the overall awards development and both PDM and CDM modeling and that it would become a matter for further discussion at future meetings.

**3. OPERATING REMIT OF CSG AND OVERVIEW OF COACHING GOVERNANCE AND MANAGEMENT REVIEW**

Paper circulated on the BCU Coaching Review and the terms of reference for CSG and COG in order that the new members of COG could be clear on review and terms of reference outcomes.

It was noted that concern had been expressed by some Home Nation Coaching Committees with regard the agreed delegate list for CSG. The concern appeared to be with regard the perceived limited opportunities, with essentially one representative only attending, for Home Nation Coaching volunteers to continue to be part of the development process. There was also a worry that these representatives may not all be in touch with the bigger picture knowledge.

It was agreed to work through this with better communication and the recognition that each Home Nation would need to review / reassure coaching committees that the Home Nation would continue to have influence on Strategy.

**4. OPERATIONAL REMIT, MAKE UP AND BRIEFING FOR COG**

Paper circulated on the BCU Coaching Review and the terms of reference for CSG and COG in order that the new members of COG could be clear on review and terms of reference and the operational remit of COG.

Following discussion and a collective interpretation of the document COG agreed that they would wish to make the following recommendation to CSG for a word change to bring clarity to the stated aims of the COG.

Recommendation was agreed that Item 2 of the 'Aims' paragraph should be changed to read:

*"Determine the programme of training, assessing and registration of the personnel to deliver the BCU coaching and leadership qualification awards; agreeing the process for the personnel to deliver them"*

Members of COG as at CSG recognize that they, unlike NSG would not necessarily be best placed, time and resource wise, to physically undertake all aspects of agreed work programme activity. While being able to manage the overall operations side of coaching activity much work would need to pass to task and finish groups / project officers. Therefore this type of activity would need to be appropriately funded.

## COG 1 APPROVED MINUTES

### 5. **MINUTES OF CSG**

Recognising the limited time lapse between the first CSG and COG and the intervening holidays it was clear that CSG minutes and follow up discussions had not taken place between all CSG and COG Home Nation representatives.

MD to confirm that agreed CSG minutes would be forwarded as a matter of course to COG members in order that COG members could initiate discussion pre COG meeting with their respective representatives.

### 6. **COG ACTIONS FROM CSG**

- Detailed work programme.

Advise CSG of supporting technical group requirements.

**See item 7.3 and Item 9**

### 7. **CURRENT UPDATES**

#### **7.1 Coaching Development Plan**

The key objectives produced as part of the UK bidding process and agreed by the Board for the period 2009 - 13 come up for some discussion in the review process. It was noted that in the light of the review and to gain full UK level acceptance of a Coaching Development Plan that this should be reviewed and re focused where necessary.

While recognising the need to do this COG felt that we needed to be careful so as to not get out of sync with our activities and abilities to best forecast needs.

The COG recommendation to CSG is to consolidate current activities set against the existing plan and allow the outcomes from the PDM / CDM modeling work to drive a 2011-2016 development plan along with a full and associated project plan.

#### **7.2 PDM**

COG agree that the PDM modeling is an important piece of work in that it should drive not only coaching developments but also whole sport developments (see above )

## COG 1 APPROVED MINUTES

While accepting that COG may be the conduit by which this work is managed it is felt that this is a task and finish piece of work that should be completed by an external consultant .

MD to provide further outline to the brief of financing of this work for the next meeting.

### **7.3. Technical Groups**

Discussion in respect of re-establishing technical groups lead to the following recommendations re the formation of ongoing standing groups;

- That an updated technical group brief is established.
- That the earlier technical groups for WW, Sea, Canoe, Surf and touring be re-established asap.
- That all the competition disciplines be provided with and encouraged to form a technical group.
- That a new Safety technical Group be formed.

It was also noted that there may be a need from time to time to establish additional technical groups and that this should be possible at the recommendation of COG and the agreement of CSG.

MD asked to provide an outline technical group brief for discussion at the next meeting in order that CIOG could present their recommendations to CSG for their agreement at the Dec 2010 CSG meeting.

### **7.4. Coaching Service Rules**

It is clear, given the review and the developments that have taken place that the existing Coaching Service rules needs to be re written.

COG sees this as a possible task and finish exercise and have built this in to the revised COG work programme. MD to provide an outline of what he feels / should / should not need to be included in these.

### **7.5. BCU Awarding**

For discussion and inclusion on the next agenda.

**8 / 9. COACHING IMPLEMENTATION GROUP REVIEW and COG WORK PROGRAMME –**

These matters were discussed in detail in order that COG could establish aspects of outstanding work and a Work programme for the period Oct 2010 - 11 and pending outcomes from PDM / CDM modeling.

Outcomes identified within the two attached documents;

- Draft COG Work Programme Oct 2010 - 11
- Collective outstanding Coaching Implementation Group Work

Action for CSG to agree / confirm.

**10. DATE OF NEXT MEETINGS**

October 7th 2010– Bingham

November 2nd 2010 – Bingham

December 7th 2010 – Bingham

Additionally two day National meeting agreed for 10/11 November as per work programme – venue to be agreed. (Possibly Scotland)

For the next agenda:

1. Military Courses
2. 5\* Provider – produce logbook needs to be updated